

June 1, 2004

The regularly scheduled meeting of the Board of County Commissioners was called to order this 1st day of June, 2004, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Bill Graves. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Bill Graves, Chairman
George Skinner, Vice-Chairman
Leroy Krohmer, Member
Dorinda Harvey, Secretary

Others present were: Christine Brannon, F. DeWayne Beggs, Scott Cleary, Greg Scott, Terry Lyness, Jim Helm, Mike McDanel, Donna Roberts, Tammy Howard, Mike Anderson, and Bud Wood.

Chairman Graves began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of May 24, 2004, and there being no additions or corrections, George Skinner moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid # FB-1229 – The purchase and installation of one (1) Exhaust Hood with Fire Suppression System for the new kitchen area located at the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma. The bid, accompanied by the properly executed non-collusion affidavit, is on the following page:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	Oswalt Restaurant Supply		
BID: #FB-1229			
DEPT: Fair Board			
DATE OPENED: 6-01-04			
	1	2	
List of Individual Items			Awarded To:
The purchase and installation of one (1)			Tabled on 6-01-04
Exhaust Hood with Fire Suppression			
System, for the new kitchen area located			
in the Cleveland County Fairground			
Building, 605 E. Robinson, Norman, OK.			
PROPOSAL:			
Exhaust Hood & Fire Suppression System Price:	\$8,408.00		
Labor:	\$5,300.00		
TOTAL BID PRICE:	\$13,708.00		
On-Site Inspection made? Yes or No	Yes		
Installation Start/Completion Date:	8-12 Weeks		
Exceptions:	Electrical to disconnect on fan units by others.		
	Electrical to fan control panel by others.		
	Does not include fire rated wall.		
Contract Information:			
Contact Person:	Mike Potter		
Telephone Number:	(405) 843-9000		
Fax Number:	(405) 840-4044		
NON-COLLUSION AFFIDAVIT: PA-102(1982)	Yes		

Upon the recommendation of Tammy Howard, Purchasing Agent, Bill Graves moved, seconded by George Skinner, to accept and award or reject at a later date, County Bid #FB-1229.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #COM-1230 – One-Year (1) Non-Encumbered Contract for the Publication of Commissioners’ Proceedings and any Legal Notices required by law per the Oklahoma Statutes, the bid term will be from July 1, 2004, through June 30, 2005. The bid, accompanied by the properly executed non-collusion affidavit is one the following page:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	The Norman Transcript		
BID: #COM-1230			
DEPT: COMMISSIONER'S			
DATE OPENED: 6-01-04			
	1	2	
List of Individual Items			Awarded To:
One-Year (1) Non-Encumbered Contract			The Norman Transcript
for the Publication of Commissioners' Proceedings and any Legal Notices required by law per the Oklahoma Statutes.			on 6-01-04.
The bid term will be from July 1, 2004 through June 30, 2005.			
	7-01-04 thru 10-31-04		
1st Publication Per Word:	.11¢		
2nd Publication Per Word:	.10¢		
3rd Publication Per Word:	.10¢		
Subsequent Publications Per Word:	.10¢		
	11-01-04 thru 6-30-05		
1st Publication Per Word:	.14¢		
2nd Publication Per Word:	.13¢		
3rd Publication Per Word:	.13¢		
Subsequent Publications Per Word:	.13¢		
Contract Information:			
Contact Person:	Tammy Griffis		
Telephone Number:	(405) 366-3591		
Fax Number:	(405) 366-3520		
NON-COLLUSION AFFIDAVIT: PA-102(1982)	Yes		

George Skinner moved, seconded by Leroy Krohmer, to award County Bid #COM-1230, to the only bidder the Norman Transcript.
 The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
 Motion carried.

Dorinda Harvey, County Clerk, requested that County Bid #CC-1222 – Duplication of old microfilm rolls for the County Clerk, be awarded to Underground Vaults and Storage, the second lowest bidder at a cost of \$22.25 per roll. Ms. Harvey stated that she has her microfilm stored with Underground Vaults and Storage right now and by awarding the bid to them the film would not have to be out on the highway or get lost in the mail that it would stay in the same location.

Leroy Krohmer moved, seconded by George Skinner, to award County Bid #CC-1222 to Underground Vaults and Storage at a cost of \$22.25 per roll.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to award County Bid #COM-1225 – The Purchase of one (1) or more, New Model, Vibratory Sheep Foot Roller for the District #3 County Commissioner to the second lowest bidder, which is Kirby-Smith with no trade for \$87,000.00 even.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Mr. Krohmer stated that lowest bidder was a Hamm brand and he checked the resale on it and it is way under the other bidders for a trade in.

Ms. Howard, Purchasing Agent, stated that was also a better warranty with Kirby-Smith.

Leroy Krohmer moved, seconded by George Skinner, to award County Bid #COM –1226 – Purchase and Delivery of one (1) or more, New Model or Used Model with 1200 hours or less Hydraulic Excavator for the County Commissioners, to Warren Cat for the used 325CL 2002 model with 1120 hours with one year left on the factory warranty with trade. Sale price is \$181,561.00; trade in price is \$23,000.00, leaving a balance of \$118,561.00. This is with a forty-eight inch new bucket on it. This is the lowest bid.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to table the awarding and/or rejecting of County Bid #COM-1227 – Lease/Purchase of one (1) or more, New Tandem Diesel Motor Graders for the Cleveland County Commissioners.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Renewal Contract between the Cleveland County Clerk and Gill Reprographics, Inc. for OCE' 7056 Blue Line Machine in the amount of \$1,095.00 annually with an excess copy charge of \$.07 per linear foot. This renewal contract is from May 22, 2004, thru May 21, 2005.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Detention Services Agreement by and between the Board of County Commissioners of Cleveland County and Muskogee Youth Services in the amount of \$17.00 per day per child for FY/2005.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Contract between the Cleveland County Board of Commissioners and Texas County Juvenile Detention Center for FY/2005 in the amount of \$21.88 per child per day.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Resolution to request to participate in the County Road Machinery and Equipment Revolving Fund to purchase a Bulldozer for Cleveland County District #1 and a Self Propelled Chip Spreader for Cleveland County District #2.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Chairman Graves called for discussion, consideration, and/or action to approve the Workers' Compensation proposal for Cleveland County: Payment Option (One 1) \$261,651.00 due on or before July 31, 2004, or Payment Option (Two 2) \$134,750.00 due on or before July 31, 2004 and \$134,750.00 due on or before July 31, 2005 for a total of \$269,501.00 for FY 04/05 through the Association of County Commissioners Self Insurance Fund (SIF).

George Skinner moved, seconded by Leroy Krohmer, to approve Payment Option One in the amount of \$261,651.00 due on or before July 31 2004.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Cleveland County Policy on the use of Cell Phones, Vehicle usage, Uniforms and Safety Equipment.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to table discussion, consideration, and/or action to approve the Interlocal Agreement between the Cleveland County Commissioners and the City of Oklahoma City for FY2005 as the paperwork was not available for the meeting.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Resolutions disposing of equipment as follows:

- a. Electric Print calculator with display S/N #G198387
- b. Multisync LCD Monitor LCD1525M & Accessories
(The above items are from the County Treasurer's Office the first one was junked and the other sold at auction.)

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Resolution disposing of equipment, one (1) Monroe Calculator S/N #AA115756. This is from the Court Clerk's Office and was junked.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the April, 2004, monthly report of Shari Kinney, Health Department.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 04-5278 – B2A Herring's Tire, Auto & Boats \$ 100.00
 - 04-5280 – B2B Sysco Food Services of Okla. 5,000.00
 - 04-5281 – B2B Ben E. Keith 2,500.00
 - 04-5282 – B2B Fadler Company 2,500.00
 - 04-5283 – B2A Special OPS-Uniforms, Inc. 1,000.00
 - 04-5287 – B2A Norman Stamp & Seal 100.00
 - 04-5346 – R2 Norman Transcript 2,500.00
 - 04-5348 – F2 Dimensional Concepts 5,000.00

- b. Highway Fund
 - 04-5286 – T2A P & K Riverside 750.00
 - 04-5288 – T2A O'Reilly Automotive 1,000.00
 - 04-5320 – T2A Warren Cat 1,000.00
 - 04-5347 – T2A Copelin's Office Center 200.00
 - 04-5349 – T2A Drive Train Specialist, Inc. 400.00
 - 04-5350 – T2A A Weldors Supply 750.00
 - 04-5358 – T2A Copelin's Office Center 600.00

c. Sheriff Service Fee Fund		
04-5370 – CFB2	Security Nat'l Bank Card Center	1,000.00
d. Sheriff's Revolving Fund		
04-5279 – CFBRE2	Fuelman of Oklahoma	10,000.00
04-5365 – CFBRE2	Ken's Discount Pharmacy	5,000.00
04-5367 – CFBRE2	FleetCor Technologies	10,000.00
e. Health Fund		
04-5325 – MD2	Communitech, Inc.	250.00
f. Fair Board Fund		
04-5339 – FF2	Locke Supply	1,000.00

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0305 – C1C	04-0023 – T2A
04-0785 – F1C	04-0903 – T2A
04-1923 – B2A	04-1043 – T2A
04-4967 – B2B	04-1113 – T2A
04-4969 – B2B	04-1762 – T2A
	04-2198 – T2A
04-2733 – MD2	04-2582 – T2A
04-4060 – MD2	04-2773 – T2A
	04-2775 – T2A
04-1435 – CFB2	04-2863 – T2A
04-4440 – CFB2	04-2864 – T2A
04-4971 – CFB2	04-2865 – T2A
	04-3517 – T2A
04-4779 – CFBRE2	04-4142 – T2A
04-3729 – CFF1C	04-4441 – FF2
	04-5182 – FF2
04-0301 – CFC2	

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 55,484.96
b. Highway Fund	45,926.62
c. Health Fund	6,180.13
d. Sheriff's Service Fee Fund	4,774.36
e. Sheriff's Revolving Fund	1,451.79
f. Sheriff's Commissary	1,589.50
g. Treasurer's Certification Fee Fund	281.56
h. Fair Board Fund	1,915.10

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.